

C. C. C. Mong Man Wai College
Report on Use of Capacity Enhancement Grant (2019–2020)

Area of Concern	Implementation Plan	Benefits Anticipated	Actual Expense	Success Criteria	Evaluation
Teacher assistant (Chinese)	Employing a TA to supervise detention classes, prepare teaching materials and as substitute teacher	Relieve teachers from non-teaching work so as to enhance teachers' effectiveness in teaching	\$197,400.00	Most of the teachers agree that their non-teaching workloads are relieved	<ul style="list-style-type: none"> – The TAs took up nearly all the substitute lessons for the teachers and helped to supervise detention classes after school – The TAs helped the teachers to organize the school activities – The TAs helped to take minutes in the meetings and do a lot of clerical work in the subject panels and committees – The TAs helped to prepare teaching materials for the subject panels – It was agreed that the above works can help to ease the workload of teachers to enhance teachers' effectiveness in teaching
Teacher assistant (English)	Employing a TA to supervise detention classes, prepare teaching materials and as substitute teacher	Relieve teachers from non-teaching work so as to enhance teachers' effectiveness in teaching	\$188,475.00	Most of the teachers agree that their non-teaching workloads are relieved	
Teacher assistant (LS)	Employing a TA to supervise detention classes, prepare teaching materials and as substitute teacher	Relieve teachers from non-teaching work so as to enhance teachers' effectiveness in teaching	\$180,312.09	Most of the teachers agree that their non-teaching workloads are relieved	
Teacher assistant (OLE)	Employing a TA to supervise detention classes, prepare teaching materials and as substitute teacher	Relieve teachers from non-teaching work so as to enhance teachers' effectiveness in teaching	\$112,569.09	Most of the teachers agree that their non-teaching workloads are relieved	
Teacher assistant (General)	Employing a TA to supervise detention classes, prepare teaching materials and as substitute teacher	Relieve teachers from non-teaching work so as to enhance teachers' effectiveness in teaching	\$56,243.25	Most of the teachers agree that their non-teaching workloads are relieved	
Remedial Classes	Employing tutors from outside to help the students needed to review and consolidate the basic knowledge learned	To alleviate teachers' workload on monitoring students drilling	\$0.00	Over 80% attendance in the course and good students' feedback	<ul style="list-style-type: none"> – Cancelled, due to the pandemic of COVID19
			\$734,999.43		